

Annex 8: Position Description

Principal Recipient Position Description

Position Title	Senior Village Malaria Worker (VMW) Officer	Grade	
Bureau/Department	Technical Bureau/CNM		
Reports to	Head of VMWs unit		
Background/Main Role of Position	<p>The National Centre for Parasitology, Entomology and Malaria Control (CNM), has been implementing a strengthened and comprehensive malaria program since 2004 through a series of grants received from the Global Fund for HIV/AIDS, TB and Malaria (GFATM). The UNOPS as the Principal Recipient for the second implementation period (IP2) of the Single Stream of Funding (SSF) Malaria Grant received funding from the Global Fund to collaborate closely with CNM in the malaria fight. CNM is designated as the Principal Implementing Partner (PIP) for the program of Containing Artemisinin-Resistant Plasmodium Falciparum Parasite and Moving toward Malaria Pre-Elimination Status in Cambodia. CNM, in collaboration with UNOPS and other partners, endeavors to ensure more effective decentralized malaria control operations at provincial and operational district levels and bring down the malaria related morbidity and mortality in the country.</p> <p>Under the guidance and supervision of the Head of VMWs unit, the VMW Officer will perform the following functions:</p>		

Responsibilities

Responsibility 1:	Specific responsibilities	
Activities		Outputs
<ul style="list-style-type: none">Assist in supervision and training on Malaria surveillance to VMWs and health facility staffDevelop the all training materials and jobaid for supportive supervision to the VMWs/MMWs unit.Attend meetings with provincial staff to identify which villages from the initial selection should be surveyed for scaling up the VMW project.Joint recruit VMWs and MMWs in target communities.Assist PHD and OD staff with initial training of malaria case management on VMWs and MMWs.Compilation and analysis of VMWs data at OD and provincial levels as well as analyze VMWs data at national level.Assist in VMW Team with financial management.Assist timely procurement and supply of VMWs unit materials through established channels.Make regular field visits to monitor project progress (visiting each designated province at least four times per year) and provide timely feedback to the chief VMW unit.Liaise with OD, Provincial Health Department staff and partner agencies.		

<ul style="list-style-type: none"> Ensure prompt reporting from OD/Provincial to Central level and assist the chief of unit in the preparation of quarterly, annual and interim progress reports. 	
--	--

Responsibility 2:	Other duties:
Activities	Outputs
<ul style="list-style-type: none"> Perform other tasks assigned by the supervisor Applying unexpected activities propose CNM management team 	

Person Specification

Experience	Essential:	<ul style="list-style-type: none"> Health background with minimum 3 years or other relevant experiences.
	Desirable:	<ul style="list-style-type: none"> Malaria Knowledge
Specific Skills and Knowledge	Essential:	<ul style="list-style-type: none"> Good command of English and Khmer and high level of verbal and written communication skills. Strong facilitation, training, presentation and teamwork skills. In depth knowledge of malaria field operations. Good computer skills (word processing and spreadsheet). Physically fit and happy to spend extended periods away from home sometimes living in difficult conditions.
	Desirable:	<ul style="list-style-type: none"> Confident and self-motivated.
Qualifications and Training	Essential:	<ul style="list-style-type: none"> Medical Doctor/ Master in Public Health/ Bachelor degree
	Desirable:	<ul style="list-style-type: none"> Medical Doctor

Signature _____
CNM Director

Signature _____
PIP Manager

DATE _____

DATE _____